Data Reporting Changes: Membership Application and More

September 25, 2018
Webinar for Affiliate Leaders and Community Administrators

Purpose
The purpose of this webinar is to provide NASN affiliate leaders and community administrators with an understanding of the changes NASN's new association management system (AMS) has on the reporting of customer and member data. Further, NASN looks to these leader groups for support in getting this information out to others who need it and providing NASN will feedback that leads to better membership data collection and reporting.

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Agenda
- Overview of system changes
  - my.nasn.org
  - Login
- Affiliate records: How these are managed in the database
- Changes in membership report terms and labels
- Updates to membership reports and queries
- Preview of the Chapter App

my.nasn.org

Login
**Affiliates Records > Governance Committees**

- Ind_Ce_Status
- Designations
- Congress
- Birth Date
- Enroll Date
- Membership_Dues_Category
- National_Membership_Type
- Bad_Address
- Congressional_District
- Ind_dob
- National_Membership_Status
- Cancelled
- Membership_Deposit_Date
- Membership_Promote_Date

**Report Terms and Labels**

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<tr>
<th>Column Name</th>
<th>Description</th>
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<tr>
<td>Ind_Ce_Status</td>
<td>Designations</td>
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<tr>
<td>National_Membership_Status</td>
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**Report Nuances**

MEMBERS CAN RENEW AT ANY TIME. WE ARE STILL SENDING NOTICES ON THE SAME SCHEDULE.

THE DROP PROCESS HAPPENS 31 DAYS AFTER EXPIRATION DATE. THERE IS A 31 DAY GRACE PERIOD BEFORE A MEMBER IS DROPPED/TERMINATED.

**Find reports: 1. Choose START**

- my.nasn.org

**2. Choose QUERIES**
1. Choose QUERY CENTER

2. Click RUN

3. Choose ACTIONS > EXPORT to CSV

Updates to Membership Reports

- MIGS (Members in Good Standing) REPORT
- NEW MEMBERS REPORT
- OTHER LICENSES REPORT
- PAID MEMBERS
- RN LICENSE REPORT
- Retention List (formerly SOON TO LAPSE) REPORT
- TERMINATED MEMBERS REPORT (Formerly Lapsed Members)

[RED=AVAILABLE NOW; BLACK=COMING SOON]

Chapter App
Affiliates > Affiliate Directory

Chapter App
Affiliate Details
Recap

- my.nasn.org: for engaging with NASN
- Login: email address plus new password
- Chapter Governance Committee
- Chapter organization record
- New report terms and labels
- Membership reports and queries
- Chapter App teaser

What’s Next?

- Membership minute videos for our members
- User profile webinar
- October Membership Campaign and Drive

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